

## SAMPLE RESTAURANT RE-OPEN PLAN

Business Name  
Address Line 1  
Address Line 2  
websitehere.com  
555-555-5555

We are committed to the health and safety of our patrons from the risk and spread of COVID-19 in our community.

### **Procedure for Outdoor Dine-In Service:**

We will ensure strict adherence to all measures established by the Governor's guidance, the Department of Labor & Industries (L&I) Coronavirus (COVID-19) Prevention: General Requirements and Prevention Ideas for Workplaces, and the Washington State Department of Health Workplace and Employer Resources & Recommendations (DOH). We will require our customers to use cloth face coverings when interacting with our staff.

1. Hand sanitizer should be available at entry for all staff and patrons.
2. We will not allow any bar seating or indoor dining. We will offer outdoor seated dining while maintaining social distancing requirements of 6 foot between occupied chairs.
3. All parties and tables will be 5 guests or less and members of the same household.
4. Tables will be placed far enough apart when measured from occupied chair to occupied chair to ensure dine-in guests seated at a table are a minimum of 6 feet away from guests at an adjacent table.
5. Customers will be required to wear a cloth face covering anytime they are not seated at the table (while being seated or leaving, or while going to the restroom).
6. Single use menus will be provided for in-person dining.
7. Condiments (ketchup, soy sauce, etc.) will be sanitized after each use.
8. We will ensure proper physical distancing in lobby/waiting areas/payment counters.
9. We will minimize the number of staff serving any given table by only having one server during dining hours.

### **Employee Safety and Health:**

We will keep a safe and healthy facility in accordance with state and federal law, and comply with the following COVID-19 worksite specific safety practices, as outlined in Governor Jay Inslee's "Stay Home, Stay Healthy" Proclamation 20-25, and in accordance with the Washington State Department of Labor & Industries General Requirements and Prevention Ideas for Workplaces and the Washington State Department of Health Workplace and Employer Resources & Recommendations. We will post signage at the entrance requiring customers to use cloth face coverings when inside the business.

We will follow the main L&I COVID-19 requirements to protect our staff, including:

- Educating them about coronavirus and how to prevent transmission and our COVID-19 policies.
- Maintain minimum six-foot separation between all employees (and customers) in all interactions at all times. When strict physical distancing is not feasible for a specific task, other prevention measures are required, such as use of barriers, minimize staff or customers in narrow or enclosed areas, stagger breaks, and work shift starts.

# SAMPLE SAFE START RE-OPEN PLANS

These are samples of Phase 1.5 re-opening plans submitted to the Greater Yakima Chamber of Commerce. Please refer to local and state guidelines as to your industry specific requirements when drafting your own plan.

- Provide personal protective equipment (PPE) such as gloves, goggles, face shields and face masks as appropriate or required to employees for the activity being performed. Cloth facial coverings must be worn by every employee not working alone unless their exposure dictates a higher level of protection under Department of Labor & Industries safety and health rules and guidance.
- Ensure frequent and proper hand washing with adequate maintenance of supplies. Use disposable gloves where safe and applicable to prevent transmission on tools or other items that are shared.
- Establish a housekeeping schedule that includes frequent cleaning and sanitizing with a particular emphasis on high-touch surfaces and areas.
- Screen employees for signs/symptoms of COVID-19 at start of shift. Sick employees will stay home or immediately go home if they feel or appear sick. The area where the employee with probable or confirmed COVID-19 illness worked will be thoroughly cleaned and sanitized as set by the CDC to deep clean and sanitize.
- A site-specific COVID-19 Supervisor will monitor the health of employees and enforce the COVID-19 job site safety plan.

## SAMPLE RETAIL RE-OPEN PLAN

Business Name  
Address Line 1  
Address Line 2  
websitehere.com  
555-555-5555

1. Signage of "mask requirement" placed on the front door.
2. Employees would be informed and trained on all safety regulations to ensure prevention of Covid19 transmission.
3. Employees must wear facemask while working in close proximity to others.
4. Customers must wear a face covering in order to receive service (signage at front door)
5. Limit customer in store visit to 30 minutes.
6. Counter top Flexi glass shield at checkout area.
7. Social Physical Distancing "6 feet apart" will be practiced (signage posted throughout the premises)
8. Clean and sanitize high touched areas after each transaction and at the end of the work day.
9. Wash hands frequently with soap, sanitizer and gloves will be available at counter.
10. Weekly meeting to ensure procedures are been followed.
11. Employees must immediately report if they feel any Covid19 symptoms or if they have been in contact with someone that has tested positive.

## SAMPLE HAIR SALON RE-OPEN PLAN

Business Name  
Address Line 1  
Address Line 2  
websitehere.com  
555-555-5555

**Safety and Health Requirements** - In compliance with state and federal laws, following COVID-19 specifics, safety practices in accordance with WA State Dept of Labor and Industries.

- Any employee presenting symptoms will stay home from work for 14 days. We also request any customers who feel unwell to please reschedule their visit. Signage posted.
- All Stylists will be required to wear a CDC recommended face mask that covers the nose and mouth in a snug manner for their entire shift. We also require customers to wear a snug fitting mask during their visit. Signage posted.
- Stylists will wash their hands frequently with soap for 20 seconds. Sanitizer will be available throughout the salon and at the front desk. Signage posted.
- Stylist station, chairs and tools will be wiped down and sanitized between services.
- Each customer will receive a washed/dried cape before any service begins.
- 6 foot separation between employees and customers at all times. Signage posted.
- PPE such as disposable gloves, goggles, capes, face shields/masks to worn during services.

### Facility-specific Practices

- Access through front door only.
- Comprehensive COVID-19 exposure, control, mitigation, recovery plan to be posted at location.
- COVID-19 safety information and requirements to be posted.
- Posted requirements for hygienic practices for all workers.
- All linens, towels and capes laundered in accordance with guidelines.
- Clean and disinfect high touch services to include shampoo towels after each use.
- Shampoo etiquette includes covering clients face with towel to protect face, nose and mouth.
- Appointments will be instructed to wear a face mask or covering upon entering salon.
- Credit/debit card payments whenever possible, terminals will be wiped down after each use.

### Training

- All employees will be trained on business requirements, disinfection/sanitation and social distancing requirements to include all COVID-19 procedures.
- Weekly safety meetings to ensure guidelines are followed.
- Salon checklist to be completed prior to opening for the day, during and closing.
- On going safety/public signage posted.
- Materials and equipment will be provided in compliance with guidelines.

## SAMPLE BREWERY RE-OPEN PLAN

Business Name  
Address Line 1  
Address Line 2  
websitehere.com  
555-555-5555

### Employees

All employees will be monitored for COVID-19 symptoms including but not limited to temperature checks at the start of each workday.

Masks and appropriate PPE to be worn by all staff while on premise.

Employees are trained on our opening SOP checklist that includes all existing Health Code procedures as well as modified procedures for Phase 1.5 including sanitation practices, cross contamination prevention, advanced hand washing and sanitizing practices, masking requirements, social distancing measures, maximum party limit, and enforcement procedures.

Weekly safety and training meetings conducted to review policies and adjust accordingly to maximize safety of our employees and customers.

Time and Sanitation logs will be used throughout the day to track surface sanitation practices.

### Physical Building

Single point of entry to outdoor seating area with signage stating mask requirements, max party size of 5, and social distancing requirements.

Entry to building for bathroom use only with taproom barricaded from public access.

Tables located far enough apart to ensure at least 6 feet of separation from occupied chairs.

High touch surfaces such as tables and chairs to be sanitized between parties.

Bathroom and door contact surfaces sanitized regularly and logged on sanitation log sheet.

All non-essential objects such as yard games, water cooler, etc removed.

Sanitizer located at entry, POS station, and on every table.

Hand washing instructions posted in bathrooms.

Posted hygienic practices for staff and customers.

Posted COVID-19 comprehensive plan.

Posted COVID-19 safety requirements.

### Customers

Signage to stop and inform that masks are required, maximum 5 people per party/table, and 6 feet of separation from people outside their party at all times.

Strict NO MASK NO SERVICE policy with the exception of people with health risks of wearing masks.

Constant monitoring of party size, table turnovers, and provide as much table side service as possible to minimize customer movement around facility.